



# INDEPENDENT STUDY

## LAKE TAHOE UNIFIED SCHOOL DISTRICT

### Teacher Certification Form

Supervising Teacher Name: \_\_\_\_\_

PARENT

Student Name:		
School: <b>Meyers Elementary School</b>	Grade:	
Total Days of Certification Period:  (# of school days missing)	Start Date:  (first day out)	End Date:  (last day out)

TEACHER

**COMPLETION OF ASSIGNMENT / CERTIFICATION:**

GRADE	COMPLETED YES / NO / PARTIAL (in days)	TEACHER Signature	DATE After Return

**TOTAL DAYS COMPLETED (COUNTED FOR ADA):** \_\_\_\_\_

My signature below indicates that I, the assigned supervising teacher, have personally evaluated the student's work.

Supervising Teacher Signature \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: also sign/date attached "Master Agreement" (page 2) (after return)

**PARENTS: \*Please complete top section and attached forms and give TO OFFICE\***

**Teachers: Please make sure office gets this form FIRST**

**OFFICE USE ONLY:**

Log \_\_\_\_\_ Cal \_\_\_\_\_ Teacher Copy \_\_\_\_\_

Office Personnel Signature \_\_\_\_\_ Date Recorded: \_\_\_\_\_

## INDEPENDENT STUDY MASTER AGREEMENT FOR LAKE TAHOE UNIFIED SCHOOL DISTRICT



- \* Families, please notify your school 5 days in advance of your departure so they can prepare assignments for your child.  
Please sign and return this agreement prior to starting independent study.

Student Name:	Teacher:
School of Enrollment: <b>Meyers Elementary School</b>	Duration of Agreement (not to exceed one year): 2023-2024 School Year      Number of Days _____
Start Date: <i>First Day of Absence</i>	End Date: <i>Last Day of Absence</i>

\* **Short Term Independent Study = 3-14 days missed; Long term Independent Study = 15+ days missed**

\* **If a student is going to miss more than 15 consecutive days then they will need to withdraw from their current school and enroll in Elevated Digital Learning Academy, unless they receive principal approval, which will be determined by prior attendance and academic progress.**

\* **Note: A student needing to withdraw from their school, may not be granted the same teacher or schedule upon returning to their original school.**

\* **Note: Students who fail to complete independent study work will be subject to applicable LTUSD attendance policies, and may not be granted independent study opportunities in the future.**

**Objectives, Methods of Study, and Methods of Evaluation:** The student identified above (Student) is to complete the courses listed below. Course objectives reflect the curriculum adopted by the LAKE TAHOE UNIFIED SCHOOL DISTRICT, the LAKE TAHOE UNIFIED SCHOOL DISTRICT Governing Board, and are consistent with the LAKE TAHOE UNIFIED SCHOOL DISTRICT standards, as outlined in the LAKE TAHOE UNIFIED SCHOOL DISTRICT course descriptions, [WWW.LTUSD.ORG](http://WWW.LTUSD.ORG) The specific objectives, methods of study, and methods of evaluation for each course can be found in the course descriptions and course syllabus for individual courses. Individual student schedules based on current enrollment will be followed.

**Additional Classes:** If Student satisfactorily completes any of the above courses before the ending date of this Master Agreement, one or more courses may be added to the Master Agreement throughout the year, and will be identified in student transcripts, which are signed by the Student, Student's parent/guardian/caretaker as applicable, supervising teacher, and any other persons with direct responsibility for providing assistance to the student.

**Reporting:** Students are required to report to the teachers identified within this Master Agreement and within the requirements adopted by LAKE TAHOE UNIFIED SCHOOL DISTRICT Board Policy and Administrative Regulation 6158. If a student misses more than 3 meetings in one week or 60% of meetings in one month, an evaluation will be made to determine whether independent study is an appropriate placement for the student.

**Assignments:** Due upon return to class.

**Testing:** Students agree to take any site, local and/or state assessments.

**Voluntary Statement:** Independent Study is an optional educational alternative that Student voluntarily selects. No student may be required to participate in Independent Study, including expelled students and/or students whose expulsion has been suspended. Expelled students and students whose expulsion has been suspended may only be provided instruction through Independent Study if the student is offered the alternative of classroom instruction. Students have the right to return to classroom instruction and should notify DIANA D'ANGELO at 530-543-2310 x1100 if choosing to do so.

**Equitable Provision of Resources and Services:** The Independent Study option is to be substantially equivalent in quality and quantity to classroom instruction and the students who choose to engage in Independent Study are to have equality of rights/privileges with students in the regular school program.

**Resources Available:** Students will be provided with resources, including materials, personnel, internet connectivity, and devices adequate to participate in the educational program and complete assigned work. **Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all pupils on the same terms as the terms on which they are available to all.** Student will have access to the following resources: LAKE TAHOE UNIFIED SCHOOL DISTRICT issued chrome book, hotspot per parent request, grade level adopted curriculum resources, certified instruction from appropriately credentialed teacher, access to A-G course work meeting minimum state of California graduation requirements.

**Academic Progress Monitoring:** Student's academic progress will be reported by: Teacher of record or Principal designee in the following manner:

**Students are required to report to their independent study teacher or administrator in charge as follows for submitting work:**

**Time:** Upon return to class.

Frequency: As needed during scheduled Independent Study (IS)

Place of Meeting: School of Attendance via In-person, Email, or other electronic means.

**Teachers are required to report to the student and/or parent/guardian as follows for reporting & communicating academic progress:**

Manner of Reporting (circle one): One-on-one Small Group E-mail

Frequency: As needed during scheduled Independent Study (IS) and when a student returns to class.

Place of Meeting: School of Attendance via In-person, Email, or other electronic means.

**Satisfactory Educational Progress:** To remain on Independent Study Student must make satisfactory educational progress. In addition to the number of missed assignments or missed meetings that will be allowed before an evaluation is conducted to determine whether it is in the best interests of Student to remain in Independent Study, or whether the Student should return to the regular school program, Student’s level of satisfactory progress shall be considered. Satisfactory educational progress will be determined based on all of the following indicators:

- Student’s achievement and engagement in the Independent Study program, as indicated by the Student’s performance on applicable student-level measures of student achievement and student engagement set forth in paragraphs (4) and (5) of subdivision (d) of Education Code section 52060;
- The completion of assignments, assessments, or other indicators that evidence that Student is working on assignments;
- Learning required concepts, as determined by the supervising teacher; and
- Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

**Contract due dates, missed assignments:** Per our Board Policy 6158, the maximum length of time allowed between the assignment and the completion of the assigned work is **one week** or as identified at the top of this agreement or stated on Independent Study Contract Assignment and Work Record Form.

**Additional Supports:** Students who are not performing at grade level or need support in other areas, such as English Language Learners, individuals with exceptional needs or a plan pursuant to Section 504 of the Federal Rehabilitation Act, students in foster care or experiencing homelessness, and students requiring mental health supports, will be provided with additional academic and other supports. These may include, but are not limited to:

Support Necessary (IEP or 504 accommodations) N/A if none: Yes N/A	Academic Supports (ex. virtual tutoring)	Non-Academic Supports
See Attached if “YES” (ex 504 Accommodation Plan or IEP at a Glance)	<b>Virtual Instruction:</b> Please contact Elevated Learning Digital Academy	N/A

During the course of the Student’s participation in Independent Study, if a student desires live instruction, please contact Elevated Learning Digital Academy at 530-543-2310 x1100.

**Statement of Policies:** Other requirements governing Student’s participation in Independent Study are found in BP/AR 6158, available on the LAKE TAHOE UNIFIED SCHOOL DISTRICT website.

**Completion:** Upon completion of course(s), students in grades 9 - 12 shall earn the course credits identified in the Course Supplemental Agreement, and students in the elementary grades shall advance to the next grade level.

**Inter-district Transfers:** Student is enrolling in the Independent Study program at LAKE TAHOE UNIFIED SCHOOL DISTRICT for the 2023-24 school year only, pursuant to an AB 130 agreement between LAKE TAHOE UNIFIED SCHOOL DISTRICT and School of Residence: Meyers Elementary School. If student chooses to return to classroom instruction, student will be assigned to classroom instruction at DISTRICT OF RESIDENCE: Lake Tahoe Unified.

**Signature and Dates:** *I have read and understand the terms of this Agreement and agree to all the provisions set forth.*

* Student:	Date:
* Parent/Guardian/Caretaker: <b>SIGN</b>	Date:
Supervising Teacher/Dean of Student: <b>SIGN</b>	Date:
Other Assisting Person:	Date:
Other Assisting Person:	Date: